



Grampound with Creed Parish Council

MINUTES

Parish Council Meeting held on Thursday 19th March at 18:30pm in the Townhall.

25/164 **In attendance:** Cllrs Fielder, Chapman, Merrett, Bunt, James, Tomlin, Jenkins

25/165 **Also Present:** County Cllr Cunningham

25/166 **Apologies for absence:** Cllr Shaw, Cllr McGuinness

25/167 **Chairmans Welcome:** The chairman opened the meeting and welcomed everyone.

25/168 **Public Forum:** One resident attended in relation to the Emergency Planning document as detailed within point 25/177 b.

25/169 **Governance:**

25/170 **Declarations of interest**

- a) Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. None.
- b) Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. None.
- c) Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value more than fifty pounds. None.
- d) Dispensations – Members to consider any written requests for dispensations. None.

25/171 **Outside Organisations and Reports – Standing Items on the Agenda**

- a) County Cllr Update. Nothing to report.
- b) Police Updates.
 - i. Police have stopped local surgeries, instead there will be Community Outreach Vans who attend villages. On the 14th of April between 2-4pm the Community Outreach van will be in the Grampound Village Hall Carpark.
- c) Grampound Village Hall.
 - i. Discussions continue regarding the annual costs of running the toilets. Pay schemes are being investigated. Cllr Merrett is researching costs, funding options and will report back to Parish Council with further information.
 - ii. The Monterey Pine Tree has now been safely fenced off from the Village Hall side. The Parish Council supports this and are thankful to those who fenced the tree off for safety.

25/172 **Highways**

- a) Potholes, drains – Fore Street continue to be a problem. Villagers are encouraged to report potholes with Cornwall Council via their website page or by phone.

- b) Road Surfacing is planned for July, exact date to be confirmed but inspection works to be conducted prior to resurfacing works commencing.

25/173 Environmental and Amenity Matters

- a) The grass beyond the school has been rolled and mud is showing due to vehicle(s) parking on the grass verge. Clerk is to consult with JPJ and ask if they would kindly roll the grass back on this section.

25/174 Finance

- a) March's schedule of payments for approval, to be circulated prior to meeting. Approved.
- b) £50 grant request by 1st Grampound Rangers, which was circulated by Clerk to Parish Council. The £50 grant has been awarded, Proposer Cllr Chapman, Seconder Cllr James.

25/175 Planning, Enforcement & Compliance

- a) Planning Applications: PA26/01447: Works to Trees within a Conservation Area, Conifers and Ash to be cut down at the base.
 - i. Supported by the Parish Council, Proposer Cllr Bunt, Seconder Cllr Jenkins.
- b) PA26/01385 – Conversion of a curtilage listed agricultural barn to a single-story dwelling.
 - i. Clerk circulated determination date for this planning application. To be discussed at Aprils' Parish Council meeting.
- c) PA26/01386 – Listed Building Consent for conversion of a curtilage listed agricultural barn to a single-story dwelling.
 - i. Clerk circulated determination date for this planning application. To be discussed at Aprils' Parish Council meeting.
- d) Other planning matters. None.
- e) Enforcement & compliance. None.

25/176 Townhall

- a) Heating. Cllr Merrett
 - i. Submitted to Grantscape by Cllr Shaw. Clerk copied into submission as a point of contact.
- b) Maintenance:
 - i. Townhall window maintenance. Alternative quotes required.
 - ii. Tiles on clock tower need refixing. To be conducted when weather improves. Clerk to check on date for works to be done.
- c) Site Survey.
 - i. Suggestions welcomed.
- d) Electricity Bills and Usage.
 - i. Clerk circulated usage per month as winter months have been higher than budgeted for.
- e) Cleaning. A new cleaner has been found. Contract to be signed and start date to be agreed.
- f) Clock lighting up.
 - i. Clerk to contact person who can help with light on clock.
- g) Repair of the bench, front piece of the seat needs repairing.
 - i. Bench has been repaired; it just needs staining.
- h) Townhall Key numbers and who has a set. Clerk has emailed everyone, sets confirmed as:

- i. Six sets of keys confirmed.
 - ii. The Clerk has received a set of keys back.
- i) Parish Council Clock Winding
 - i. Cllr Fielder has offered to wind the clock in the interim until we find a replacement volunteer.

25/177 Correspondence and Documentation – not covered anywhere else on the agenda.

- a) Communication Policy – Final updates completed, clerk recirculated to PC.
 - i. Last version approved. Clerk to add to Parish Council website. Cllr Chapman proposer, Seconded Cllr Merrett
- b) Emergency Planning document, circulated by email to PC.
 - i. Resident and Cllr Jenkins presented emergency planning document and process behind it.
 - ii. Draft document needs reviewing, comments / validating by the Parish Council after which it will be added to the Parish Council website and reviewed on an annual basis. Proposer Cllr Jenkins, Seconded Cllr Chapman.
- c) Bullying and Harassment Policy
 - i. Clerk to review and update policy. Clerk to circulate updated version to Parish Council for discussion.

25/178 Committee Updates – Standing Items on the Agenda

- a) GwC Countryside Access
 - i. Have agreed a partnership with Village Hall and spent an afternoon with the school children discussing trees and planting.
 - ii. Final stages of the Trail Board implementation. The installation date is to be agreed.
 - iii. Consideration for paper walk maps to be created and handed out to those who cannot access online maps.
 - iv. Luney Barton feedback on U6099 bridleway. Two maps found show this bridleway has not been used, access is blocked and inaccessible via Grampound. Cllrs Chapman and Bunt to share their findings with St Ewe PC via the clerk.
- b) GwC Heritage Project
 - i. The Heritage Project is now known as The Heritage Initiative.
 - ii. The Memorandum of Understanding has been revised.
 - iii. Reaccreditation process is underway for new 5-year plan for the Heritage Initiative.
 - iv. The treasurer's position has been approved, and the clerk will be sent the completed annual budget.
 - v. Discussions are underway on holding more events at the Heritage Centre. The recent event held there was a success.

25/179 Confidential Item

25/180 **Diary Dates**

- a) Next Parish Council Meeting, Thursday 16th April.
- b) Annual Community Event Planning. Date: Friday 10th April starting at 7pm.
 - i. Clerk to design and print leaflets for hand delivery by Cllrs. Clerk to create list of deliveries for Cllrs to deliver leaflets.
 - ii. Clerk to circulate list of tasks for Cllrs for buying / making food for April 10th evening event.

SIGNED by Chair: S Fielder:

Date and Time: March 19th @ 19:54

Website: www.grampound-pc.gov.uk

Clerk & RFO: Dee Kennedy, clerk@grampound-pc.gov.uk