



Grampound with Creed Parish Council.
MINUTES OF COUNTRYSIDE ACCESS PROJECT
HELD IN TOWN HALL
THURSDAY, 17TH OCTOBER 2024 @ 7.00pm

Minute	AGENDA ITEMS	Action
144/2024	Welcome and Attendance – Kay Chapman opened the meeting and welcomed all attending. Present – Kay Chapman, Liz Fisher, Helen Bunt & Cllrs Shaw McGuinness and Jenkins. HB taking notes.	
145/2024	Election of Officers – Kay Chapman was elected Chair and Helen Bunt Treasurer. It was agreed that as a subcommittee of the Parish Council Mrs Gillian Thompson (Clerk to the PC) would manage all project income and expenditure, payments/repayments in line with Parish Council financial procedures. HB to liaise with the clerk and agree a procedure. Other individuals had expressed an interested in the project but are not wishing to attend meetings, they would be considered Consultants. This would recognise their long and extensive knowledge of all things Grampound and skills relevant to the project.	HB/GT
146/2024	Members' Declarations a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. - None b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. - None c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. - None d. <i>Dispensations</i> – Members to consider any written requests for dispensations. - None	
147/2024	Apologies – none	
148/2024	Action Plan and Audit – to include next steps. KC has met with Michael Bunney who was very supportive and had provide information on funding sources. The Clerk had supplied the definitive parish map – copies were issued to all. The drafting of a Volunteer Policy and Procedure document is underway together with a Risk Assessment proforma and equipment list. DJ offered to obtain an example of a Dynamic Risk Assessment. The team aim to complete the PROW audit this autumn and then develop a programme of work. A Community Benefit Fund bid would be considered for March 2025	HB DJ All/HB

	A meeting with Penny Hodgson (CC Countryside Ranger) would be arranged to introduce the project and set up the Local Management Partnership. Prepare an article for Christmas Grampound Times to introduce the project, test interest in a Grampound walking group and draft a letter to Landowners explaining the project. Noted that there is much crossover with the Heritage Centre and Limes Project – resources and knowledge could be shared. It would be desirable to collect/record memories of walks from long-term residents. HC have recording equipment and a list of names which could be augmented. Get agreed MOU signed by PC The PC has funded a webpage tab. Content would be editable rather than static. Ideas for content included – statement about the project, interactive map, walk details, photos, future plans, actions needed or discoveries. Instagram and Facebook would be set up and also Microsoft Teams.	KC/HB KC LF KC DJ/KC/All
149/2024	Garlenick Modification Order Public Inquiry – 1st October 2024. KC/LF/HB attended most of the Public Inquiry over 4 days. A decision from the Inspector could take months. PC would be notified of the decision. Gina Harvey, BHS Access and Bridle Path Officer, had offered help and advice.	Information
150/2024	Networking – Make contact with other walking groups and similar projects	All
151/2024	Date of Next Meeting – 4 th December 2024 @ 18:00	
152/2024	Meeting Closed – at 20:10 (DJ left the meeting at 7:30)	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 10th October 2024

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