



Grampound with Creed Parish Council

AGENDA OF THE ANNUAL COUNCIL MEETING

TO BE HELD IN THE HERITAGE CENTRE

THURSDAY, 16th MAY 2024 @ 6.30pm

Minute	AGENDA ITEMS	Action
	Present –	
70/2024	Election of Chair 2024/25 – Cllr. Taylor currently in post.	
	Chairman's Welcome / Public Forum – Members of the Public may address the Council for a maximum of three minutes, prior to the commencement of the meeting. All comments are to be directed to the Chair of the meeting.	
71/2024	Members' Declarations <i>Members' Interests</i> – Members to update their Members' Interest form, if needed. Link to CC website: https://www.cornwall.gov.uk/people-and-communities/community-networks/truro-and-roseland/#tp <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. <i>Dispensations</i> – Members to consider any written requests for dispensations.	Members
72/2024	Apologies – Cllrs. James, McGuinness, Tomlin and Wells.	
73/2024	Election of Deputy Chair – Cllr. Turner currently in post.	
74/2024	Acceptance of Office – - Newly appointed Chairman to sign his / her Acceptance of Office form - Newly appointed Vice Chairman to sign his / her Acceptance of Office form.	
75/2024	Election of Planning Committee (five places) – Cllrs. McGuinness, James, and Turner currently serve. All Members to be appointed as 'back up'. NOTE – Members to consider disbanding this Committee but appointing a Planning Lead instead.	
76/2024	Heritage Committee – Cllrs. James and Wells currently serve.	
77/2024	New Hall and Recreation Ground Committee Representative – Cllr. Taylor currently serves.	
78/2024	Internal Auditor – Mr Geoff Hodgson currently in post.	
79/2024	Internal Accounts Verifier – Cllr. Taylor currently in post.	

80/2024	Community Area Partnership (CAP) – Cllr. Taylor currently serves. NOTE – the Clerk to advise Helen Nicholson of the PC's CAP representative for 2024/25.	
81/2024	Minutes of Meetings – a. <i>Full Council</i> – 18 th April 2024.	
82/2024	Outside Organisations and Reports – a. <i>County Councillor</i> – Members to receive Cllr Bunney's written report. b. <i>Cornwall South Community Area Partnership (CAP)</i> – Minutes of the meeting held on 24 th April 2024 previously emailed. Next meeting scheduled to be held on 24 th July 2024 (formal AGM & CAP Meeting – Community, Health & Wellbeing / Green theme). c. <i>Village Hall Committee (VHC)</i> – written report to follow. d. <i>Police</i> – standing item on the agenda.	Cllr. Bunney Cllr. Taylor Cllr. Taylor
83/2024	Planning Applications – Members to consider the following and any other planning application received after the agenda had been issued. a. <i>PA24/02515, Meadow Lakes Hewas Water</i> – conversion of a redundant WC block and holiday park facilities building to a bistro and bar. Construction of outdoor seating area, refuse/recycling compound and hard surfaced access. Jeremy Content asked granted an extension to 18/5/24.	
https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SB0J49FGL8300		
84/2024	Other Planning Matters – a. <i>CC Newsletters</i> – all previously emailed. • <u>Affordable Housing Newsletter</u> - May 2024. • <u>Planning news for Local Councils</u> – newsletter on: https://www.cornwall.gov.uk/planning-and-building-control/planning-news/	
85/2024	Highway Matters –: a. <i>Grampound Bridge Sign</i> – Andy Hosking, Senior Highway Steward advised cleaning the sign had not removed the offensive graffiti. It is not a highway sign and Highways will not replace, only remove, the sign. The Clerk had obtained a quotation and the cost to replace the sign would be £261.76+VAT. b. <i>Road Closures</i> – details previously emailed: • <u>Creed Lane</u> – 13th to 14th June 2024 (20:00 to 06:00 hours). c. <i>Double Yellow Lines, Pepo Lane</i> – an item from Facebook had been circulated via email for Members to consider. d. <i>Resident's Comment on the Rejected 20mph Traffic Limit</i> – email from Jonathan Gould previously emailed. e. <i>Electric Vehicle (EV) Charging Study</i> – https://www.peninsulatransport.org.uk/electric-vehicle-charging/	Cllr. Freer
86/2024	Environmental / Amenity Matters – a. <i>Town Hall Clock</i> – serviced on 2 nd May 2024. b. <i>Insurance Certificates</i> – Josh Parkin-Jones had provided copies of his public and employers liability insurance certificates.	Information

87/2024	Administrative Matters – Members to consider: a.	
88/2024	Documentation / Correspondence – not covered elsewhere on the agenda. a. <i>Clean Cornwall</i> – edition No.9. Previously emailed b. <i>Cornwall Safeguarding & Community Safety</i> – newsletter No.3, incl. FREE ‘Bystander Toolkit’ training. Previously emailed. c. <i>10th Anniversary of Cornish National Minority Status</i> – CC is calling on the Government to give Cornish the same recognition and protection as Irish, Scottish and Welsh languages. d. <i>Cornwall Together</i> – monthly message from NHS Cornwall and Isles of Scilly Integrated Care Board. e. <i>Friends of the Fal</i> – April Minutes. Previously emailed. f. <i>Cornwall Community Land Trust</i> – May issue. Previously emailed. g. <i>CC Town and Parish Council Newsletter</i> – 3 rd May 2024. Previously emailed.	
89/2024	Diary Dates – details previously emailed. a. <i>Full Council Meeting</i> –20 th June 2024. b. <i>Clerk’s Leave</i> – 1 st to 9 th June 2024 (inclusive). c. <i>Biodiversity Net Gain (BNG)</i> – free online briefing, on Tuesday, 4 th June 2024, 6.30 to 7.15pm. Details previously emailed. Cllr. Jenkins booked to attend.	
90/2024	Financial Matters – Members to consider. a. <i>Accounts for Payment</i> – May Payment Schedule to follow. <i>Fire Protection</i> – Members to test and confirm the smoke detectors and torches are working, whilst the cheques are being signed. b. <i>CIL Payment</i> – the Clerk had submitted the Annual CIL Report to Ryan Searle, CC indicating that the £2,185.38 was unspent but likely to be granted to the Village Hall Committee towards the cost of new play equipment. NOTE – a further CIL payment of £2,466.09 had been received. Cllr. Freer suggested using some of the money to illuminate the village cross. Cllr. James suggested the alternative “lamplight of peace”. For further consideration.	
91/2024	End of Year Accounts 2023/24 – a. <i>Internal Audit</i> – Members to consider and adopt the report. b. <i>Annual Governance Statement 2022/23</i> – Members to consider and approve the statement. Copy circulated previously. c. <i>Accounting Statement for 2022/23</i> – Members to receive and accept the accounts, prior to submission to the External Auditor. Copy circulated previously. d. <i>Conflict of Interest (CofI)</i> – Members to confirm there is no CofI with BOD.	
92/2024	Information Only / Future Agenda Items – a.	

93/2024	Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
94/2024	Planning Enforcement – CC had advised that this matter must be treated as confidential, until a decision had been made. Members to receive an update.	
95/2024	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 9th May 2024

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